



KANKAKEE COMMUNITY COLLEGE  
District 520

August 20, 2024

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A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:08 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair  
Mr. William Orr, Vice Chair  
Mr. Michael Proctor, Secretary  
Mr. Brad Hove  
Mr. Michael Kick  
Mr. Patrick Martin  
Mr. Todd Widholm

Also attending in person were:  
Dr. Michael Boyd, President  
Ms. Claire Chaplinski, Attorney  
Administrative Staff

There was no public comment. There were no amendments or changes to the published agenda.

#### **APPROVAL OF MINUTES**

The recording secretary presented the minutes from the July 16, 2024 public hearing for FY25 budget for approval. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Orr, Widholm, Boicken  
Motion Carried

The recording secretary presented the minutes from the July 16, 2024 Board meeting for approval. Motion was made by Mr. Proctor and seconded by Mr. Hove to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Proctor, Orr, Widholm, Boicken  
Motion Carried

#### **APPROVAL OF CONSENT AGENDA ITEMS (\* indicates Consent Agenda Item)**

The consent agenda items were presented for approval. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the August 20, 2024 Consent Agenda Action Items 1-4 as follows:

#### **\*APPROVAL OF 1A, 1D and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D and 1Y-OS program participants as presented.

**\*APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursements as presented.

**\*APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve acceptance of the 1) Illinois Community College Board's FY25 FAFSA Intergovernmental Grant in the amount of \$5,000.00; and 2) Council for Opportunity in Education's FAFSA Completion Initiative Grant in the amount of \$2,000.00.

**\*APPROVAL OF EVENTS PURSUANT TO THE BOARD OF TRUSTEES DRUG & ALCOHOL USE POLICY**

The administration recommended the Board approve the serving and use of alcoholic beverages, pursuant to the Board of Trustees Drug & Alcohol Use Policy 804.00, at the events as presented.

On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**APPROVAL OF SUPPORTIVE SERVICE – DAYCARE**

The administration recommended the Board approve payment of supportive services-daycare as presented and as administered under the Workforce Innovation & Opportunity Act (WIOA). Motion was made by Mr. Hove and seconded by Mr. Orr to approve the supportive service-daycare as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**APPROVAL OF 2025 BOARD OF TRUSTEES PUBLIC MEETING NOTICE**

The administration recommended the Board approve the 2025 Board of Trustee Public Meeting Schedule Notice, pursuant to 5 ILCS 120/2.03. The 2025 Board meeting dates - the third Tuesday of every month except as noted - are as follows: January 21, February 18, March 18, April 15, May 20, June 17, July 8, August 19, September 16, October 21, November 18 and December 16. The notice will be posted on the college's website and in the Miner Memorial Library. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the 2025 Board meeting schedule as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**APPROVAL OF LOCAL ELECTION OFFICIAL TO SERVE AS SECRETARY TO BOARD OF TRUSTEES FOR ACCEPTING ELECTION MATERIALS**

The administration recommended the Board approve the Recording Secretary to act as Local Election Official in the name of the Secretary of the Board of Trustees for the purpose of accepting election materials for the April 1, 2025 consolidated election. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve the Local Election Official as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

### **INFORMATION**

Dr. Boyd gave his report to the Board. Administration welcomed faculty back to campus August 14-15. Students were welcomed when fall semester started Monday, August 19. He shared the construction progress of the College Center, Cafeteria, Auditorium, and North Patio. VP Beth Nunley was invited to participate on two task forces - higher education funding model and BEP program. The Higher Learning Commission's accreditation visit will take place November 18-19, 2024. Two college employees, along with a group from the Illinois Green Economy Network (IGEN) will travel to New Zealand to learn EV technology. Considering recent layoffs at Illinois universities, Dr. Boyd reported that KCC is in a healthy financial position.

Trustee Hove gave his ICCTA report to the board. The ICCTA's next meetings will be held September 13-14 in Springfield.

Student Trustee Rogers gave his report to the board. Student Life will roll out a new student communication app called Slack. Fuel stations consisting of snacks will be added to all campus locations. SBOT Rogers will attend upcoming meetings of the college's Student Advisory Council (SAC) and the Illinois Community College Board's SAC.

### **APPROVAL OF FINANCIAL REPORTS**

The administration presented the Reconciled Cash Report for June 30, 2024 and the Investment and Financial Summary Report for July 31, 2024. Motion was made by Mr. Widholm and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Kick, Orr, Proctor, Widholm, Boicken  
ABSTAIN: Martin  
Motion Carried

### **APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS**

Bills totaling \$3,483,821.16, eight (8) purchase order requisitions over \$10,000, and two (2) special bills totaling \$9,761.00 were presented for Board review. Motion was made by Mr. Orr and seconded by Mr. Proctor to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Martin and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

The Board went into closed session at 5:30 pm. The Board returned at 6:01 pm. Motion was made by Mr. Martin and seconded by Mr. Hove to reconvene the Board meeting. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**MATTERS OF PERSONNEL**

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Orr to approve Matters of Personnel Items 1-4 as presented and recommended by the administration and enumerated below:

- (1) Approval of Job Description
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Business Partnership Contracts

On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

**ADJOURNMENT**

There being no further business to come before the Board, motion to adjourn the Board meeting at 6:02 pm was made by Mr. Hove and seconded by Mr. Proctor. On roll call, the vote was:

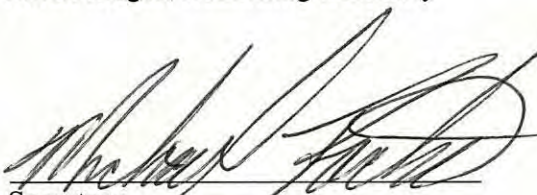
AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken  
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:

  
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Chair

  
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Secretary